

POINTS BASED SYSTEM FORM (VAF9 APR 2009) APPENDIX 8: TIER 4 (GENERAL) STUDENT SELF-ASSESSMENT

This form is for use outside the UK only This form is provided free of charge.

For official use only

► READ THIS FIRST

This form must be completed in blue or black ink.

Please ensure you submit all relevant, original documents as indicated in the sections. It is better to explain why you do not have a document than to submit a false document. Your application will be automatically refused and you may be banned from coming to the UK for 10 years if you use a false document, lie or withhold relevant information. You may also be banned if you have breached immigration laws in the UK.

An applicant aged over 16 can choose to apply either as a Child (Student) or a (General) Student and meet the appropriate criteria.

Please ensure you also complete the main Personal Details form.

Part 1 About You			
1.1 Given name(s)			
1.2 Family name			
Part 2 Parent/Guardian details to be completed only where the applicant is 16 or 17 years old.			
Parent/Guardian 1 2.1 Give your parent or guardian's given name >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	2.2 Give your parent or guardian's family name		
2.3 Give your parent or guardian's full contact address, including postal code.	2.4 Give details of your relationship to your guardian		
Parent/Guardian 2 (if applicable)			
2.5 Give your parent or guardian's given name	2.6 Give your parent or guardian's family name		
2.7 Give your parent or guardian's full contact address, including postal code.	2.8 Give details of your relationship to your guardian		

UK including the postal code	from your parent(s) or legal guardian. Put a cross (X) in the box to confirm you have done so (See the Tier 4 Policy Guidance for details of what this must contain).
2.11 Will you be travelling to the UK alone? Put a cross in the rele	evant box
Yes - Go to Part 3	No - Complete Question 2.12
2.12 Provide full details of up to two adults who will accompany Full name	you Full name
Address including postal code	Address including postal code
Telephone No.	Telephone No.
Nationality	Nationality
Passport No	Passport No
Fuget relationship to you	Fuget relationship to you
Exact relationship to you	Exact relationship to you
Part 3 Sponsor contact details	
3.1 Give the full name of your sponsor	
3.2 Give your Sponsor Licence Number >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	3.3 Give the full address of your sponsor including postal code

Part 4 Course details	
4.1 Give the title of your course of study >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	
4.1 Give the title of your course of study	
4.2 Give the start and end dates for your course of study >>> From	4.3 Give the full address of your primary site of study, including postal code. See the Tier 4 Policy Guidance for an explanation of primary site of study.
Part 5 Attributes You should refer to the Immigration You require 30 points from this part, or your applications.	
Tou require 50 points from this part, or your applica	alon will be relused.
5.1 You must provide an original Visa Letter from your sponsor.	Put a cross (X) in the box to confirm you have done so >>>>>
5.2 Confirm which of the following options applies. Put a cross (x	x) in the relevant box
Studying a course - Go to Question 5.3	Undertaking a post as a Sabbatical Officer Go to Question 5.9
Undertaking a foundation course as a Postgraduate Doctor	
or Dentist - Go to Question 5.10	
5.3 You must send all of the original certificates(s) of qualification listed in the Visa Letter. Put a cross (X) in the box to confirm you have	
5.4 Have you been assessed by the sponsor by other means, fo	or example references or a portfolio of artwork?
(Please do not submit this) Put a cross (X) in the relevant box. Yes - Say how you have been assessed in the space below	No - Go to Question 5.5
then Go to Question 5.5	The do to question of
English Language course	
5.5 Are you coming to the UK to study an English language quali	ification that is CEFR level A2? Put a cross (X) in the relevant box.
Yes - Go to Question 5.6	No - Go to Question 5.7
5.6 Have you been assessed by means of an academic/profession references listed in the Visa Letter. Put a cross (X) in the relevant box	
The original reference	A copy of the reference together with an original letter from your
Go to Question 5.12	sponsor confirming it is a true copy. Go to Question 5.12
ATAS certificate	
5.7 Are you required to obtain permission from the Academic Ted Guidance for the circumstances when this is required) <i>Put a cross (X)</i>	
Yes - Go to Question 5.8	No - Go to Question 5.12
5.8 Put a cross (X) in the box to confirm you have provided the	original of your Academic Technology Approval >>>>>>
Scheme (ATAS) clearance certificate. Then Go to Question 5.12	
Sabbatical Officer	
5.9 Put a cross (X) in the box to confirm you will be a Sabbatical Visa Letter from your sponsor, provided in Question 5.1, as evidence.	

Postgraduate Doctor or Dentist		
5.10 If you intend to be a Postgraduate Doctor or Dentist we will use the Visa Letter from your sponsor provided in >>>> Question 5.1. You must also provide an original letter from the relevant Postgraduate Dean. Put a cross (X) in the box to confirm you have done so.		
5.11 You must send us all of the original certificate(s) and/or original transcripts of results of your United Kingdom >>>> qualification in Medicine or Dentistry that are listed in the Visa Letter. Put a cross (X) in the box to confirm you have done so.		
5.12 Put a cross (X) in the box to confirm you are claiming 30 points.	nts for attributes	
Part 6 Maintenance (Funds) You must have a minimum level of funds to cover your course fees and support yourself. You should refer to the Immigration Rules and the Tier 4 Policy Guidance. You need 10 points from this part, or your application will be refused.		
6.1 What is the length of your course in calendar months?	»>>>>> months	
6.2 How much are the fees for your course of study? The figure she Letter which will be used as the specified evidence for this.	ould be the same as in the Visa >	
6.3 Have any of your course fees been paid? Put a cross (X) in the	relevant box.	
Yes - Enter the amount in the box below then Go to Question 6.4	No - Go to Question 6.5	
£		
6.4 Put a cross (X) in the relevant box to show what document has	s been provided as evidence of payment.	
Shown in the Visa Letter	An official, original receipt	
Secure on-line access details to your sponsor's financial system		
6.5 Put a cross (X) in the box to confirm you have sufficient funds	to cover these course fees.	
6.6 Put a cross (X) in the relevant box to confirm whether you are	making an initial application or an extension application.	
Initial application – Go to Question 6.7	Extension application following a course of less than six months – Go to Question 6.7	
Extension application following a course completed more than four months ago – Go to Question 6.7	Extension application following a course of longer than six months and completed less than four months ago Go to Question 6.10	
6.7 Initial application Put a cross (X) in the relevant box to confirm your primary site of study. See the Tier 4 Policy Guidance for an explanation of the Inner London Boroughs and how to assess your primary site of study.		
Inside the Inner London Boroughs Go to Question 6.8	Outside the Inner London Boroughs Go to Question 6.9	
6.8 You must have £800 per month to cover >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>	6.9 You must have £600 per month to cover maintenance in the UK (up to a maximum of 9 months). See the Tier 4 Policy Guidance for a full explanation of maintenance charges. Calculate the amount you will require based on the number of months entered in Question 6.1 and enter this in the space provided. Go to Question 6.13	
6.10 Extension application (following a course of more than six months and completed less than four months ago) Put a cross (X) in the relevant box to confirm your primary site of study. See the Tier 4 Policy Guidance for an explanation of the Inner London Boroughs and how to assess your primary site of study.		
Inside the Inner London Boroughs Go to Question 6.11	Outside the Inner London Boroughs Go to Question 6.12	

6.11 You must have £800 per month to maintenance in the UK (up to a maxim See the Tier 4 Policy Guidance for a full ex charges. Calculate the amount you will re number of months entered in Question 6. space provided. Go to Question 6.13	um of 2 months). planation of maintenance quire based on the	the U See the charge numb	You must have £600 per month to cover maintenance in K (up to a maximum of 2 months). The Tier 4 Policy Guidance for a full explanation of maintenance es. Calculate the amount you will require based on the error months entered in Question 6.1 and enter this in the provided. Go to Question 6.13
£		£	
6.13 Have any of your accommodation Yes - Enter the amount in the box to Go to Question 6.14		onsor?	Put a cross (X) in the relevant box. No - Go to Question 6.15
£			
6.14 Put a cross (X) in the relevant box	to show what document ha	as bee	n provided as evidence of payment.
Shown in the Visa Letter			An official, original receipt
Secure on-line access details to you system	our sponsor's financial		
6.15 Put a cross (X) in the box to confi	rm you have sufficient fund	s to co	ver all outstanding fees.
6.16 Showing funds Do you receive support from an official sponsors. Put a cross (X) in the relevant		ernmer	t sponsor? See the Tier 4 Policy Guidance for definitions of
Yes - Go to Question 6.17			No - Go to Question 6.20
6.17 Does the financial sponsor meet	the UK Border Agency defi	nition	of an official financial sponsor?
Yes - Go to Question 6.18			No - Go to Question 6.20
6.18 Put a cross (X) in the relevant box An original letter to confirm the fina an official financial sponsor or Gov	ancial sponsorship from	of finar	ricial sponsorship you have provided. You are receiving official financial sponsorship from your Tier 4 licensed sponsor (e.g. a scholarship), and details of the financial sponsorship are included in the Visa Letter.
6.19 Complete the box(es) to indicate expenses.	how much the official financ	cial sp	onsor or Government sponsor is paying towards your
For Course fees		For M	aintenance
£		£	
6.20 Do you have any fees and mainte	enance outstanding? Put a	cross (X) in the relevant box.
Yes - Complete the boxes below	1		No – Go to Question 6.22
Course fees >>>>>>> [3		
Maintenance >>>>>>>> [£		
Total >>>>>> [£		
			ands has been supplied, to cover all outstanding nave been in your bank/building society account for 28 days
Personal bank or building society s	tatements		Savings or building society pass books
Letter from a bank or building socie or the agreement of a loan	ety confirming the funds		Letter from a regulated financial institution confirming funds or the agreement of a loan.
6.22 Put a cross in the box to confirm	you have claimed 10 points	s for yo	our level of funds.

Part 7 Summary Sheet			
Please complete the summary sheet below, listing the points you have claimed and the documentation provided. You must provide the required evidence as specified in this application form and the Tier 4 Policy Guidance. All documents must be originals unless otherwise stated. Failure to submit required evidence is likely to lead to refusal of the application.			
Points Scoring Area	Points Claimed	Documents Provided (please list)	
Possession of a Visa Letter (30 points)			
Maintenance (Funds) (10 points)			
Total			
I confirm I have completed the separate Applicant's signature	Personal Details form	n and accept the contents of the declaration. Date M M Y Y Y Y	
Parent/Legal Guardian's signature		Date	
(If applicant is 16 or 17 years old)		D D M M Y Y Y	
YOU MUST SUBMIT A PAPER COPY OF THIS APPENDIX WITH YOUR SUPPORTING DOCUMENTS. ENSURE YOU ALSO COMPLETE THE PERSONAL DETAILS FORM EITHER ON PAPER OR ON LINE. YOU SHOULD SIGN THE DECLARATION AND SUBMIT THIS WITH YOUR OTHER DOCUMENTS.			